



NATIONAL BISON ASSOCIATION

711 North Creek Drive Rapid City, SD 57703
Phone: 303-292-2833 Email: info@nationalbison.org

National Bison Association Winter Conference – Conference Internship Opportunity

Event: Thursday Expert Stage

Location: Hilton City Center Hotel and Conference Center, Denver, CO

Compensation: Free full conference registration (valued at \$700)

Supervisor: Lydia Whitman, National Bison Association (lydia@nationalbison.org)

Overview

The National Bison Association is seeking motivated, detail-oriented college students to serve as Conference Interns for the Thursday Expert Stage, a full day of producer-driven learning and peer-to-peer knowledge sharing. Interns will gain hands-on experience in event facilitation, speaker support, audience engagement, and live program management while contributing to a national agricultural organization and its mission.

Role & Responsibilities

Interns will work as part of a coordinated event team to ensure the Expert Stage runs smoothly, stays on schedule, and provides an excellent experience for attendees and presenters. Responsibilities include:

Agenda & Speaker Flow Management

- Keep the Expert Stage agenda on track throughout the day.
- Coordinate speaker transitions and ensure presenters are ready at their scheduled times.
- Announce upcoming speakers and session changes as needed.

Q&A Facilitation

- Support interactive sessions by managing audience questions.
- Run microphones to attendees during Q&A segments.
- Assist speakers in maintaining an organized and inclusive discussion environment.

Presenter Support

- Greet speakers, confirm session needs, and provide quick assistance with materials or setup.
- Help maintain a smooth flow between sessions, breaks, and transitions.

Audience Engagement & Event Support

- Provide general assistance to attendees and answer questions about the Expert Stage schedule.
- Maintain a positive, welcoming environment throughout the day.
- Collaborate with Lydia Whitman to anticipate needs and ensure the stage operates efficiently.

Time Commitment

Thursday, January 21, 2027, rotating schedule with other interns from 7:30 AM – 5:00 PM; approximately 4–6 hours total, including setup, active session support, and transitions.

Ideal Candidates

- College students interested in event management, agriculture, communications, nonprofit work, or hospitality.
- Comfortable speaking in front of groups and facilitating audience interaction.
- Strong attention to detail, professionalism, and reliability.
- Friendly, confident, and able to work in a fast-paced environment.

Benefits

- Full complimentary registration to the National Bison Association Winter Conference (value: \$700).
- Networking with producers, industry leaders, conservation partners, and national organizations.

- Real-world experience in live event facilitation and program management.
- A meaningful role supporting bison stewardship, rural communities, and agricultural education.